



St. Philip's CE VC Primary School
 Bloomfield Rise, Odd Down, Bath. BA2 2BN
 01225 837946
mail@stphilips-school.org
 Headteacher: Andy Joy



Application For The Admission Of A Child During The Academic Year (In-Year Admission)

Our vision is to be an exceptional church school committed to investing in young lives. A school where staff and governors work in partnership with parents to provide a caring, stimulating environment rooted in Christian values; a school with high expectations where all are valued and nurtured as individuals because they are unique and loved by God.

For School Office use Only:	Date stamp this application with the date of receipt	
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Before completing this form, please read the important information set out on the last page. Answer all questions fully and tick 'Yes' or 'No' where provided.

Section 1: Your requirements	
In which Year Group is the place required?	
When is the place required from? Day/Month/Year:	
Reason for application:	

Section 2: Your Child's details (the child who is the subject of this application)				
Legal Surname				
First Name and Middle Names				
Date of Birth <i>Day/Month/Year</i>				
Current Home Address & Postcode				
Does your child hold European Economic Area citizenship?	Yes		No	
Is your child currently on the roll of a UK school? (Please tick)	Yes		No	
If 'Yes' please provide the name and address of the school				
When did he/she last attend school? Month/Year:				
If your family is currently moving house and you would like this application to be considered on the basis of your child's future home address, you must enclose a copy of the 'Contract of Exchange' document or a minimum Sixth month Tenancy agreement with this application. Please note that applications based on a new home address will only be considered within six weeks of a confirmed moving date.				
Is your child currently a 'Looked After Child' - a child in the care of a Local Authority? (Please tick)	Yes		No	
If 'Yes' (currently in care) which Local Authority is responsible for your child?				
If 'No' has your child previously been in the care of a Local Authority and subsequently adopted, or been made the subject of a residence or special guardianship order?	Yes		No	

Is your child a registered carer for another person?	Yes		No	
Does your child have an Educational Health Care Plan issued by a Local Authority? (Please tick)	Yes		No	
If 'Yes' which Local Authority issued the EHC Plan?				
Does your child have a registered support worker?	Yes		No	
Does your child have any Special Educational Need, disability or medical condition the school should be aware of?	Yes		No	
If Yes, please provide further information:				
Is your child currently being home educated?	Yes		No	
If Yes, please give date home education started and, if appropriate, details of the previous school attended				
Is your child currently entitled to receive free school meals?	Yes		No	
Does your child have any siblings currently attending St Philip's Primary School? A sibling definition is set out in the published Admission Arrangements. (Please tick)	Yes		No	
If 'Yes' enter the details of one sibling, or other child, who lives at the same home address (provided in Section 2) and who is currently registered on the roll of this school:				
Legal Surname				
Forename				
Date of Birth Day/Month/Year				
Brother/sister/other				
Please enter the address at which your child lives for the majority of his/her time				
How long has he/she lived at this address? Years / Months or Weeks				
Are there any shared residency arrangements in place for your child? (Please tick)	Yes		No	

Section 3: Applicant details (the person completing this form)

Surname				
Forename				
Title Mr/Mrs/Miss/Ms/other				
Your relationship to this child (Parent Carer Other)				
Do you live at the same address as the child you are applying for (Please tick)	Yes		No	
If 'No' then please provide your full address for communication purposes				
Telephone Number				
Mobile Number				
Email Address				

Section 4: Declaration and Signature

In order for this application to be considered, the applicant must provide his/her signature and enter the date on which the application was completed. In doing so the applicant confirms that:

The information provided on this application form (and any other information that may be provided in support of this application) is accurate to the best of the applicant's knowledge and not intended to mislead in any way.

In the interest of your child's school placement, the information you provide may be shared with the Area Behaviour and Attendance Partnership Panel, the Local Authority, and other Local Authorities and schools in the area.

The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to permit the submission of this school place application.

A school place allocated as a result of the information provided may be withdrawn if this information is subsequently found to be fraudulent or intentionally misleading.

Signature of
Applicant

Date:

Important information to assist the completion of the In-Year application form

The Governing Body is the Admissions Authority responsible for all admission decisions in connection with the school. The In-Year application form is designed to ensure that applying for a place at the school is made as simple and straightforward as possible and that applicants are only asked to provide information essential to the decision making process. An electronic copy of this form can be downloaded from the school website.

You may hand-deliver your application to the main School Office, or send it to the school by post or email attachment. Applications should be addressed to:

'In-Year School Admission Application'

St. Philip's CE VC Primary School
Bloomfield Rise, Odd Down,
Bath. BA2 2BN
01225 837946
mail@stphilips-school.org

Further help with the understanding or completion of this form is available via the School Office

Please read the following information carefully before completing your application:

- Complete this application form only if you are applying for a child to start at the school **during** the academic year.
- A separate application must be submitted for each child that you would like to join the school roll.
- Before submitting, check that you have provided all the required information and **signed and dated** your application.
- Depending on the information you provide, it may be necessary for the Admissions Committee to discuss your requirements with you in more detail, or to request additional information to support your application. Please ensure that your contact details are entered correctly.
- The Admission Authority's decision will be notified to the applicant, in writing, within 10 **school** days of receipt of the application form.
- You are encouraged to refer to the governors' Admission Arrangements published on the school website before completing your application form.
- The governors support Fair Access for all children. Where they are unable to provide a school place, an application may be referred to Bath and North East Somerset Local Authority in order that a suitable alternative school place can be identified without delay.
- If your application is unsuccessful, you have the legal right to appeal against the Admission Authority's decision.